

## CALM AIR - INTENT TO CLAIM FORM

Please complete and save this form. You can then print and mail it to [claims@calmair.com](mailto:claims@calmair.com)

### Claimant Information

Name of Claimant*	<input type="text"/>	Business Name	<input type="text"/>
Contact no*	<input type="text"/>	Email Id*	<input type="text"/>
Mailing Address*	<input style="width: 100%; height: 100%;" type="text"/>		
Calm Air account # if any	<input type="text"/>		
Air Way Bill # (Mandatory)*	<input type="text"/>	Shipment description	<input type="text"/>
Declared value on the AWB at the time of shipping *	<input type="text"/>		

### Claim Information

Date merchandise was received	<input type="text"/>	Missing /damaged pieces	<input type="text"/>
		Missing /damaged weight	<input type="text"/>
Details of loss*	<input style="width: 100%; height: 100%;" type="text"/>		
Purchase Cost*	<input type="text"/>	Amount Claimed*	<input type="text"/>

### Mandatory Documents (Please tick)

Failure to provide all essential documents could delay the processing of your claim.

AWB copy*	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Purchase or invoice copy*	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Images*	<input type="checkbox"/> YES	<input type="checkbox"/> NO	

### Terms and Condition

* Mandatory documents	
All claims must be submitted within 15 days from the date of receipt	
Normal processing time will be 3-4 weeks upon receipt of the complete claim package	
In case of loss of shipment claims must be submitted within 30 days from the date of dropping	
In case of missing shipments upon arrival, claims must be submitted on the same day of receiving other items shipped along with	
Your insurance coverage takes effect as soon as your shipment is paid for and is accepted by Calm Air Cargo. Coverage ends when your shipment is accepted by the consignee, or 30 days after the shipment arrives at the destination airport, whichever occurs first	

Please refer to the Cargo tariff document on our website [www.calmair.com](http://www.calmair.com) or Terms and condition document on customer online portal <https://cargo.calmair.com/default.aspx> prior to the claim submission